

EXHIBITOR'S ORDER LIST

Official Supplier: PROELECTRO LTD

Shell Schemes, Printings, Power Supply, Furniture, Audio Visual, Extras

EXHIBITION: IPVS – International Papillomavirus Society

VENUE: Megaron ICC, Athens Greece

DATES: 22-25/10/2026

Form due: 20th September 2026

BOOTH SHELL SCHEME PRINTINGS ORDER FORM

Prices include installation, dismantle, transportation to/from the congress venue

Company title: _____	Contact Name: _____
Email: _____	Phone: _____
Address: _____	Stand Number: _____
Country: _____	Vat/Tax Id Number: _____

BOOTH PRINTINGS

SHELL SCHEME BOOTH WALL PRINTINGS	QUANTITY	COST	TOTAL
Booth Printings. Printing on Kappa Forex 10mm Printing on Forex 10mm (one tile per panel) will be placed on entire booth producing high end look. Prices include installation, consumables, 3D.		250 € per panel (100X250 cm) OR 125 € per m ²	

ATTENTION: It is strictly prohibited to affix any printings/posters to your shell scheme booth wall panels. All printing needs must be coordinated and provided through us, Proelectro, the official contractor of the congress. In case of a damaged panel, the cost of the replacement is 150€ / per panel.

ADDITIONAL PRINTING OF FASCIA NAME BOARDS

We may provide you with the following, so that you may either upgrade to a colour logo of your company name or so that you may add fascia name boards on 1 or 2 sides of open booths.

BOOTH FASCIA PRINTINGS	DESCRIPTION	QUANTITY	COST	TOTAL
Upgrade from basic to 4-color logo	PVC Sticker Dimensions: W1mXH.25m		50 €	
Extra fascia 1m for side of open booth with 4-color logo included	Printing on 10mm Forex Dimensions: W1mXH.25m		60 €	
Fascia printing for 3m length	Printing on 10mm Forex Dimensions: W3mXH.25m		180 €	

Main office & Warehouse: 14th km Athens–Thessaloniki National Road, 144 52 Metamorfosi, Attica, Greece

W. www.proelectro.gr **T.** +30 213 002 0750



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IMPORTANT INFORMATION ON HOW TO SEND FILES
DEADLINES FOR PRINTS & INQUIRIES REGARDING FILES
Files should be sent in the following format:

- Open editable files, with text converted to outlines, CMYK color mode
- Preferred vectors (outlines or converted to curves)
- Accepted formats: .pdf, .ai, .psd cs4 version, .eps,
- Files scaled 1:1 at least 120 dpi or 1:2 at least 200dpi

- **Deadline for prints:**

30 days prior the setup

- **For inquiries please contact:**

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- **Tel. number:**

+302130020750

- **Files should be emailed to:**

pevripidou@proelectro.gr &
info@proelectro.gr

ATTENTION:

For all printings, Proelectro will receive the final ready-to-print files from the client based on the specified requirements. We are not responsible for any omissions or mistakes regarding the outcome.

POWER SUPPLY ORDER FORM

Prices include installation, dismantle, transportation to/from the congress venue

Company title: _____	Contact Name: _____
Email: _____	Phone: _____
Address: _____	Stand Number: _____
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MANDATORY TO ALL EXHIBITORS

COST PER 1KW	QUANTITY OF KW REQUIRED	TOTAL COST
220€	...	 €

For Power supply, up to 4 KW NO electrical switchboard or supply cable is necessary.

For over 4KW, power supply cables and electrical switch boards are mandatory and are provided only by the official supplier of the congress, Proelectro.

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RENTAL OF ADDITIONAL ELECTRICAL SUPPLY AND ELECTRICAL SWITCH BOARDS

FOR POWER SUPPLY OVER 4KW, IT IS MANDATORY TO ORDER ONE THE FOLLOWING BASED ON YOUR TOTAL NEEDS

RENTAL OF SWITCH BOARDS

DESCRIPTION	QUANTITY	PRICE PER ITEM	TOTAL PRICE
Electrical switchboard (6 switches)		385 €	
Electrical switchboard (12 switches)		500 €	
Electrical switchboard (16 switches)		645 €	

It is mandatory through PROELECTRO to choose one of the following power supply cables

RENTAL OF POWER SUPPLY CABLES FOR SWITCH BOARDS

DESCRIPTION	QUANTITY	PRICE PER ITEM	TOTAL PRICE
16A 5x2.5mm power supply cables		385 €	
32A 5x10mm power supply cables		450 €	
MULTISOCKET		35 €	

SPOTLIGHTS

DESCRIPTION	QUANTITY	PRICE PER ITEM	TOTAL PRICE
SPOTLIGHT	LED spotlight	50 €	

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FURNITURE LIST ORDER FORM

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FURNITURE LIST

MORE FURNITURE AVAILABLE ON REQUEST.

SHOULD YOU HAVE A PARTICULAR REQUEST PLEASE SEND US AN EMAIL AT

CODE	DESCRIPTION	PRICE € EURO	QTY	TOTAL
S1	STOOL WHITE	85 €		
S2	STAINLESS STOOL / WHITE LEATHER	55 €		
S3	STOOL WHITE LEATHER	60 €		
S4	STOOL BLACK LEATHER	60 €		
S5	STOOL WHITE PLASTIC	65 €		
S6	STOOL HIGH SEAT BLACK LEATHER	85 €		
S7	STOOL HIGH SEAT WHITE LEATHER	85 €		
S8	STOOL HIGH SEAT BEIGE / OR ORANGE LEATHER	85 €		
S9	METALLIC WHITE STOOL	65 €		
S10	STOOL WHITE plastic with wooden legs	95 €		
S11	STOOL WHITE plastic with wooden legs	95 €		
S12	STOOL BLACK plastic with wooden legs	95 €		
S13	STOOL HIGH SEAT WHITE LEATHER	70 €		
S14	STOOL HIGH SEAT BLACK LEATHER	70 €		
S15	STOOL HIGH SEAT RED LEATHER	70 €		
S16	STOOL WHITE low back	65 €		
S17	STOOL WHITE	85 €		
CR01 /W	WHITE MOLDED CHAIR with wooden legs	95 €		
CR01 /B	BLACK MOLDED CHAIR with wooden legs	95 €		
CR02	WHITE MOLDED DEMY CHAIR with wooden legs	95 €		
CR03	WHITE MOLDED CHAIR with wooden legs	95 €		
CR04	WHITE CHAIR from polypropylene	50 €		
CR05	WHITE CHAIR with wooden legs	95 €		
CR06	RIGOTE GREY CHAIR with wooden legs	95 €		
CR07	WHITE CHAIR plastic with nickel frame	60 €		
CR08	BLACK CHAIR plastic with nickel frame	60 €		
CR09	BLACK LEATHGER CHAIR	65 €		
CR10	PLASTIC CHAIR WHITE – NICKEL FRAME	70 €		
CR11	PLASTIC CHAIR RED – NICKEL FRAME	85 €		
CR12	WHITE LEATHER CHAIR with metallic legs	110 €		
CR13	FOLDING CHAIR PLASTIC, WHITE COLOUR	25 €		
CR14	FOLDING CHAIR PLASTIC, BLACK COLOUR	25 €		

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CR15	CHIAVARI CHAIR WHITE WITH WHITE LEATHER SEAT	60 €		
CR16	CHAIR BLACK WITH writing plate	55 €		
CR17	GHOST CHAIR / Crystal Clear Polycarbonate	145 €		
CR17 B	GHOST ARMCHAIR / Crystal Clear Polycarbonate	150 €		
CR18 W	White Swivel Chair with metal legs	180 €		
CR18 G	Light Swivel Grey Chair with metal legs	180 €		
CR18 B	Dark Swivel Grey Chair with metal legs	180 €		
CR19	WHITE ARMCHAIR from polypropylene	60 €		
CR19 C	Crème Swivel Minimal chair with metal legs	150 €		
CR19 B	Black Swivel Minimal chair with metal legs	150 €		
CR20	WHITE ARMCHAIR from polypropylene with wooden legs	105 €		
CR20 W	Curvy White Chair (plastic)	80€		
CR20 B	Curvy Black Chair (plastic)	80€		
CR21	WHITE MOLDED CHAIR with wooden legs	100 €		
CR21 W	White Swivel Minimal Armchair (faux leather)	110 €		
CR22	WHITE LEATHER ARMCHAIR	230€		
CR22 B	BLACK CHAIR w/ black fabric cushion 43x41cm xH.45cm	65 €		
CR22 G	BLACK CHAIR w/ grey fabric cushion 43x41cm xH.45cm	65 €		
CR23	WHITE LEATHER ARMCHAIR	300 €		
CR24	WHITE LEATHER ARMCHAIR	250 €		
CR25	RED LEATHER ARMCHAIR	250 €		
CR26	BLACK LEATHER ARMCHAIR	250 €		
CR27	WHITE LEATHER ARMCHAIR	190 €		
CR28	WHITE LEATHER ARMCHAIR	190 €		
CR29	GREY FABRIC CHAIR with wooden legs	280 €		
CR30	YELLOW FABRIC CHAIR with wooden legs	280 €		
CR31	WHITE LEATHER ARMCHAIR	190 €		
CR BLEND_W	White PVC colour chair dimensions: 50x58cm X H.85cm	200 €		
CR BLEND_B	Black PVC colour chair dimensions: 50x58cm X H.85cm	200 €		
CR EVELYN	WHITE SWIVEL MINIMAL ARMCHAIR (faux leather)	160 €		
CR34	MASSAGE-FACIAL BEAUTY BED Cream Leather (Dimensions – 74x90x98cm)	550 €		
CR32	COMFORT MASSAGE ARMCHAIR (4-point massage, 5 programs, 2 speeds). Dimensions – 74x90x98cm	540 €		
CR33	COMFORT ARMCHAIR WITH FOOTREST. Grey soft napa leather (Full-angle 360-degree rotation function). Dimensions – 185x63xH.68cm	550 €		
CH01	2-SEATER WHITE COUCH	450 €		
CH02	COUCH CORNER PIECE / WHITE (other colors available upon request) PER PIECE – PER CORNER	225 €		
CH03	EXTRA PIECE ADD ON (IN BETWEEN) COUCH: WHITE	200 €		
CH04	COUCH CORNER PIECE / BLACK (other colors available upon request) PER PIECE – PER CORNER	225 €		
CH05	EXTRA PIECE ADD ON (IN BETWEEN) COUCH: BLACK	200 €		
CH06	LOW STOOL WHITE LEATHER	80 €		
CH07	3-SEAT COUCH - LIGHT BROWN FABRIC WITH WOODEN LEGS L180cm	400 €		
CH08 COZY	COZY 2-SEAT SOFA GREIGE FABRIC COVER L110 x D85 x H72cm	350 €		
CH09 COZY	COZY 4-SEAT SOFA GREIGE FABRIC COVER L220 x D85 x H72cm	700 €		
CH10 SYLLAB LE	CORNER piece W85 x D80 x H68cm – white leather sofa with dark brown wooden legs	280 €		

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CH11 SYLLAB LE	3-SEAT L180 x D65 x H68cm – white leather sofa with dark brown wooden legs	600 €		
CH12	SUMO – 4-SEAT SOFA – White fabric	1.000 €		
CH13	SUMO – 2-SEAT SOFA – White fabric	500 €		
CH14	DUMO - CORNER SOFA – White fabric	400 €		
CH15	SUMO – 8-SEAT LEATHER WHITE	1000 €		
CH16	SUMO - QUARTER ROUND LEATHER	500 €		
CH17	SUMO – 1-SEAT LEATHER STOOL	150 €		
CH18	SUMO – 2-SEAT WHITE LEATHER STOOL	300 €		
CH19	SUMO – 12-SEAT ROUND WHITE LEATHER – 5 PCS SET	2000 €		
CH20	SUMO – 6-SEAT HALF ROUND LEATHER SOFA (2 PCS)	860 €		
CH21	SUMO – 6-SEAT S-SHAPE LEATHER SOFA (2 PCS)	860 €		
CH22	WHITE WOODEN CUBE LOW STOOL w/white pillow	130 €		
TP 01	GLASS TABLETOP R100	190 €		
TP 02	GLASS TOP BAR TABLE	120 €		
TP 03	WHITE TOP BAR TABLE 60cm diameter	100 €		
TP 04	WHITE TOP BAR TABLE 60cm diameter	100 €		
TP 05	WOOD TOP TABLE	150 €		
TP 06	WOOD LOW TOP TABLE	150 €		
TP 07	WHITE STAND TABLE with wooden legs	150 €		
TP 08	Mack BAR TABLE with wooden legs	150 €		
TP 10	BLACK PLEXI GLASS HIGH TABLE ILLUMINATED 75X45X H.108 cm	280 €		
TP 11	PLEXI TABLE WITH LIGHT 70 x H.106,5 cm	230 €		
TP 12	PLEXI TABLE WITH LIGHT 70 X H.55 cm	230 €		
TP 13	PLEXI TABLE WITH LIGHT 60 X H.55 cm	230 €		
TP 14	WOODEN TOP PLEXI TABLE 75 X H.55 cm	230 €		
TP 15	PLEXI TABLE WITH LIGHT r60 X H.102 cm	280 €		
TP 16	COFFEE TABLE with wooden legs 80 xH.70cm	170 €		
TP 17	COFFEE TABLE with wooden legs 60 xH.50cm	170 €		
TP 18	COFFEE TABLE with wooden legs 60 xH.40cm	170 €		
TP 19	COFFEE TABLE with wooden legs 60 xH.70cm	170 €		
TP 20	COFFEE TABLE with wooden legs 70 xH.75cm	170 €		
TP 21	BLACK GLASS COFFEE TABLE / LONG	100 €		
TP 22	GLASS COFFEE TABLE	150 €		
TP 23	CLEAR PLEXI COFFEE TABLE	150 €		
TP 24	WHITE PLEXI COFFEE TABLE	180 €		
TP 25	WOOD TABLETOP WITH TABLECLOTH (black, blue or white)	100 €		
TP 26	WHITE WOODEN TABLE 120x50x90	220 €		
TP 27	WHITE WOODEN TABLE 150x40x105	180 €		
TP 28	WHITE WOODEN TABLE 150x50x93	180 €		

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TP 32	WHITE PLEXI GLASS OVAL TABLE ILLUMINATED 75X45X H.47,5 cm	280 €		
TP 33	CLEAR PLEXI CUBE (50x50x50cm)	180 €		
TP 34	WHITE WOODEN CUBE (50x50x50cm)	150 €		
TP 35	STRETCH-COCTAIL TABLE BLACK COVER	220 €		
TP 36	STRETCH-COCTAIL TABLE WHITE COVER	220 €		
TP 37	WHITE ROUND PLASTIC TABLE (103xH.73cm)	350 €		
TP 38	SET OF 2X WHITE TOP COFFEE TABLES with wooden legs Dimensions (116x65xH.45cm & 75x43xH.40cm). Cost per set	350 €		
TP 39	ILLUMINATED WHITE CUBE COFFEE TABLE	120 €		
TP 40	WHITE COFFEE TABLE 55x55cm x 45cm height	120 €		
G1	WHITE TOP TABLE – MEROFORM STRUCTURE	180 €		
G2	WHITE TOP TABLE – CLOSED FROM 3 SIDES – MERO STRUCTURE	300 €		
SH 01	SHOWCASE & STORAGE LOCKABLE SHORT	240 €		
SH 02 /G	LOCKABLE CABINET/GREY	150 €		
SH 02 /W	LOCKABLE CABINET/WHITE	150 €		
SH 03	LOCKABLE LOCKERS (9 lockers per set)	500 €		
SH 04	SHOWCASE & STORAGE GLASS TOP	380 €		
SH 05	GLASS SHOWCASE TALL 50X50X H.185 cm	180 €		
SH 07	GLASS SHOWCASE LOCKABLE	240 €		
SH 08	SHOWCASE & STORAGE LOCKABLE TALL	290 €		
R1	RECEPTION WHITE MEROFORM STRUCTURE non lockable	160 €		
R1-P	PRINTINGS ON THE MEROFORM RECEPTION (100x100cm)	120 €		
R2	RECEPTION WITH STORAGE	220 €		
R2-P	VISUAL PRINTINGS FOR FRONT SIDE (65x96cm)	120 €		
R3	LIGHT BOX WITH LOCKABLE STORAGE	220 €		
R3-P	VISUAL PRINTINGS FOR THE FRONT SIDE (80x51cm)	120 €		
R4	RECEPTION WITH STORAGE	350 €		
R4-P	VISUAL PRINTINGS FOR FRONT SIDE (147x97cm)	210 €		
R5-P	VISUAL backlit PRINTINGS FOR FRONT SIDE	220 €		
R5	RECEPTION WITH PLEXI TOP, INNER SHELVES & LED RGB LIGHTING	600 €		
R6	RECEPTION counter	260 €		
R6-P	BRANDING OF THE FRONT PART OF THE COUNTER – Dimensions 55x55cm	100 €		
R9	RECEPTION WITH SHELF	200 €		
R9-P	VISUAL PRINTINGS FOR FRONT SIDE	150 €		

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R10	WHITE RECEPTION LEFT/RIGHT CORNER lockable & shelve (110X80X103HX30)	220 €		
R11	RECEPTION WITH LOCKABLE STORAGE – RGB LED LIGHT	450 €		
R12	SHOWCASE COUNTER WITH LOCKABLE STORAGE	220 €		
R12-P	LOGO PRINTING FOR THE FRONT SIDE	120 €		
BD 1A	ALUMINUM PROFILE / ACRYLIC BROCHURE STAND	110 €		
BD 1B	ALUMINUM PROFILE / ACRYLIC BROCHURE STAND	110 €		
BD 2	ALUMINUM / PLEXI GLASS BROCHURE STAND (accordion)	100 €		
BD 3	BROCHURE STAND	110 €		
BD 4	BROCHURE STAND	110 €		
BD 5	BROCHURE STAND PLEXI glass desk-mounted	35 €		
CARPET	CARPET: SPECIFY CODE FROM LIST OF ACCESSORIES: _____	15 € per m2		
C1	COAT RACK	30 €		
C2	FLIP CHART BOARD	120 €		
C2-B	FLIP CHART PAPER	35 €		
C3	BLACK SMALL METALLIC BIN	15 €		
C4	GARBAGE BINS 100L	100 €		
C5	GARBAGE BINS 60L	80 €		
C6	ROPE SEPARATORS	70 €		
H1	HOSTESSES (minimum charge 4 hours) (badge scanning, distribute of flyers, catering serving)	30 € per hour		
CS1	Booth basic cleaning	30 € per m2		
INTERNET	Internet dedicated line	UPON REQUEST		

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BRANDING IDEAS / LIGHTING / MISC.

Prices include installation, dismantle, transportation to/from the congress venue

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Address: _____	Stand Number: _____
Country: _____	Vat Id Number: _____

BRANDING / LIGHTING / MISC.

MORE BRANDING IDEAS AVAILABLE ON REQUEST.

SHOULD YOU HAVE A PARTICULAR REQUEST PLEASE SEND US AN EMAIL AT pevripidou@proelectro.gr & info@proelectro.gr

CODE	DESCRIPTION	PRICE €	QTY	TOTAL
BR-01	Branded lighted cubes – dimension 40x40x40cm – cost per cube	280 €		
BR-02	Light cube table piece – Optional branded Cost per piece	30 €		
BR-03	LED Table Lamp (D.8cm x H.30cm) Cost per piece	30 €		

ADDITIONAL EQUIPMENT / SERVICES

Prices include installation, dismantle, transportation to/from the congress venue

NS-Z	NESPRESSO ZENIUS PRO coffee machine	300 €		
NS-C	Coffee Capsules for NESPRESSO ZENIUS PRO COST PER 50capsules	150 €		
FGI 1	GREY MINI REFRIGERATOR	160 €		
FGI 2	WHITE REFRIGERATOR	200 €		
FGI 3	FREEZER WHITE TOP OPEN CRYSTAL DOOR	300 €		
FGI 4	FREEZER WHITE TOP SLIDE FROSTED DOOR	300 €		
FGI 5	BLACK REFRIGERATOR	200 €		
BAR01	BARISTA BRANDED STATION (does not include coffee service)	UPON REQUEST		
BAR02	BARISTA SERVICE	UPON REQUEST		

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FLOWERS

Prices include installation, dismantle, transportation to/from the congress venue

Company title: _____	Contact Name: _____
Email: _____	Phone: _____
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PLANTS / FLOWERS BOUQUETS

MORE PLANTS / FLOWERS AVAILABLE ON REQUEST.

SHOULD YOU HAVE A PARTICULAR REQUEST PLEASE SEND US AN EMAIL AT pevripidou@proelectro.gr
& info@proelectro.gr

CODE	DESCRIPTION	PRICE €	QTY	TOTAL
BOUQUET-11	Berlin – bouquet with sunflowers	110 €		
BOUQUET-14	Denver bouquet with various flowers	85 €		
BOUQUET-15	Rio bouquet with sunflowers	75 €		
BOUQUET-18	Boston bouquet with white flowers	75 €		
PLANT 1	Alocasia with ceramic cachepot	75 €		
PLANT 2	Hortensia with ceramic cachepot	70 €		
PLANT 3	Small Olive tree with ceramic cachepot	80 €		
PLANT 4	Anthurium with ceramic cachepot	95 €		
PLANT 5	Zamia with ceramic cachepot	150 €		
PLANT 6	Ficus Benjamin at approx. 170cm height	350 €		
SUCC 1	Succulent plant in small ceramic cachepot	80 €		
SUCC 2	Small Sansevieria with white or black ceramic cachepot	65 €		
SUCC 3	Tall Sansevieria with ceramic cachepot	135 €		

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AV & IT EQUIPMENT

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Address: _____	Stand Number: _____
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A/V & IT EQUIPMENT

MORE A/V & IT EQUIPMENT AVAILABLE ON REQUEST.

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	TV 32" HD	350 €		
	TV 42" HD	540 €		
	TV 50-60" UHD	850 €		
	TV 65" UHD	970 €		
	TV 72-79" UHD 4K	1.400 €		
	TV 82-90" UHD 4K	1.550 €		
	TV MULTI-TOUCH 43-55" (does not include media player / laptop)	1.650 €		
PSS1	TV Base floor-stand	100 €		
PSS2	Wall-mounted base for TV	100 €		
IPD1	Tablets	Upon request		
AV4	Laptop – <i>Cost depending on specs required for the laptop</i>	Cost <i>from</i> 240 €		
STS 03	STAND WITH 21" ALL-IN-ONE PC WITH TOUCH SCREEN	950 €		
LW	LEDWALL (includes LED-controller & basic media player) – <i>Prices starting from (depending on final dimensions & shape)</i>	1.000 €		
LW-R	LEDWALL RECEPTION/COUNTER DESK – <i>Prices starting from</i>	180 € per m2 / per day		
LUC 01	LUCENDI light ledbars 0,5m length – <i>Prices per item</i>	110 €		
LUC 02	LUCENDI light ledbars 1m length – <i>Prices per item</i>	210 €		
PRI 1	Printer inkjet colored A4 – cost includes 100 copies.	300 €		
PRI 1 - COPIES	Additional copies	0,08 € per copy		
PRI 2	Printer laser (B/W or colored) Network – cost includes 1000 copies	500 €		
PRI 2 - COPIES	Additional copies	0,10 € per copy		

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SPECIAL REQUESTS ORDER FORM

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SPECIAL REQUESTS SECTION – Prices quoted on request.

PRINTINGS: Should you wish to print invites, inserts etc. please send us your request including details and/or pdf file for quotation

CUSTOM BOOTH OR OTHER CONSTRUCTIONS: Please specify your requirements for construction or design quotation, printings, carpet installations, electronics etc.

SPECIAL LIGHTING, MOVING HEADS, GOBOS, ETC: Please specify your requirements

AUDIOVISUAL: Please specify your requirements i.e., macs, plasma TV 84" or video wall HD, projectors, laptops, etc.

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SPECIAL REQUESTS ORDER FORM

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MANPOWER: Please specify your requirements (loading-unloading, construction work, etc.)

IT: Please specify your requirements

UPS, DC/AC STABILIZERS, TRANSFORMERS: Please specify your requirements

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TOTAL RENTAL COST - SIGNATURE OF ACCEPTANCE

Prices include installation, dismantle, transportation to/from the congress venue

TOTAL COST OF SERVICES: Please add all the above services	€
V.A.T. 24% (Value Added tax): Above prices do not include 24% VAT For EU countries, no vat applies	€
TOTAL COST INCLUDING VAT 24%	€

Please send your request, filling out the below mandatory information

Attention of: Angelina Petridi & Panayiotis Evripidou	Tel. +30 213 0020750
	Email. pevripidou@proelectro.gr or info@proelectro.gr

COMPANY INVOICING DETAILS

Exact Company title (for invoicing)	Stand No. or Hall/Room name
Contact Person.	Phone Number
Full billing Address	VAT number (mandatory)
Company stamp	Signature of acceptance

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PAYMENT POLICIES & TYPES OF PAYMENT

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Address: _____	Stand Number: _____
Country: _____	Vat Id Number: _____

PAYMENT POLICIES – DETAILS

PAYMENT	Deposit of full amount for confirmation of services.
ON SITE REQUESTS:	Any additional on-site requests must be paid during the congress upon service acceptance

TYPES OF PAYMENT: BANK TRANSFER OR CREDIT CARD

PAYMENT BY BANK TRANSFER:

BANK NAME:	ALPHA BANK
BANK ADDRESS:	Stadiou str. 40, 10564, Athens, Greece
IBAN:	GR6501402090209002330000190
SWIFT ADDRESS:	CRBAGRAA
ACCOUNT NAME:	PROELECTRO LTD

PAYMENT BY CREDIT CARD:

You may also pay by credit card. Please enter our SECURE website www.proelectro.gr/bank and follow online instructions on how to pay by credit card. VISA, MASTERCARD OR AMERICAN EXPRESS is accepted. A 3% service fee will apply to the total charge.

Note. PROELECTRO reserves the right to deny services should the above deposit terms not be respected.

PAYMENT POLICIES & TYPES OF PAYMENT

Prices include installation, dismantle, transportation to/from the congress venue

Company title: _____	Contact Name: _____
Email: _____	Phone: _____
Address: _____	Stand Number: _____
Country: _____	Vat Id Number: _____

CANCELLATION OF SERVICES

In case of cancellation of services from the exhibitor, if the confirmation and deposit of amount has been made, no refund will be possible.

CONFIRMATION OF SERVICES - DEADLINES

Until 20th of September	Prices remain the same
Orders received between 21 st September – 2 nd of October	Above prices increase 25%
Orders received between 3 rd of October – 9 th of October	Above prices increase 50%
Orders received 10 th of October – 19 th of October	Above prices increase 100% upon availability
Orders received after the 19 th of October	Above prices increase 100% + transportation charges

Notes:

1. The above deadlines have been set to ensure the best possible service to all exhibitors.
2. Limited number of items available depending on rental season and time of confirmation.
Some products may not appear as shown in pictures but are similar. Exact models and specs can be provided upon request.

Main office & Warehouse: 14th km Athens–Thessaloniki National Road, 144 52 Metamorfosi, Attica, Greece

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